



St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

ACTION TAKEN: 2016-17

Computer Maintenance Committee

| S. No. | Action Plan | Plan discussed during Committee meeting | Action Taken | Status |
|--------|----------------------------------|--|---|------------------------|
| 01 | Computer Maintenance | To check and rectify the hardware and software issues of the systems | Checked and cleaned all the systems thoroughly and rectified issues. Antivirus updated. | Completed Successfully |
| 02 | Network Maintenance | To check and rectify the network issues | Checked and rectified the network related issues in the labs and departments | Completed Successfully |
| 03 | UPS Maintenance | To check and rectify the UPS problems | Checked and called the UPS maintenance people and rectified | Completed Successfully |
| 04 | Surveillance Cameras Maintenance | To check and rectify the camera problems | Checked and rectified the camera and cable issues | Completed Successfully |
| 05 | Software Update | To Purchase /Renew the software licence | Purchased the licence software | Completed Successfully |

Narada
Convener